

## Subject

Domestic Routing Guide for North America (US, MX, CA)

Dear Kärcher Supplier,

To standardize all inbound shipments, we are providing the below guidance.

### 1. Small Parcel

- a. Classification of Small Parcel
  - Non-palletized boxes under 150 lbs
- b. Authorization of UPS Account Usage
- All Suppliers are authorized to use the UPS Account listed below. Zip code listed is for UPS Worldship 3<sup>rd</sup> party billing confirmation This account is for all suppliers, for all Kärcher locations c. UPS Reference field #1 or #2s should have Kärcher PO Number
- Kärcher PO is usually a 10-digit number that starts with 600 or 108

Billing ZIP	UPS Account	Purpose
80019	A381E0	Supplier/ Inbound Acct

- 2. Less-Than-Truckload (5 or fewer pallets; under 11 linear feet, under 10,000 lbs)
  - a. Use of Kärcher's inbound Routing Portal through Logistics Plus
  - b. Website: https://my.logisticsplus.com
  - c. Login must be requested via Email: <u>karcher.routing@logisticsplus.com</u>.
  - Provide the following

Kärcher Assigned Vendor Number Company Name Phone Number

d. See reference on second page

## 3. Volume LTL and Truck Load (6 or more pallets, over 11 linear feet, over 10,000 lbs)

- a. Use of Kärcher's inbound Routing Portal through Logistics Plus
- b. Enter all details as if completing an LTL shipment
- c. Logistics Plus will select a carrier and BOL send to the requestor
- d. If more information is required, Logistics Plus will contact via email or phone
- 4. Collect shipments
  - a. Kärcher will refuse all collect shipments
- 5. Routing concerns, please reach out to karcher.routing@logisticsplus.com.
  - a. Email must include:
    - I. PO Number
    - II. Primary Buyer
    - III. Shipment details (W/Ds and pallet count) and if freight is ready
    - IV. Kärcher requested Delivery Date
- 6. Escalations

Kurt Wegner Kärcher Logistics Manager Email: kurt.wegner@logisticsplus.com

Thank you for your support, and we appreciate your cooperation. Kärcher North America will not pay any freight or handling charge on vendor invoices. Failure to follow these instructions may result in the bill back of freight charges.

Freundliche Grüße / Kind regards

Inte andler

Kris Cannon-Schmitt/Aurora EVP Distribution, Planning & Logistics

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Blackwood, NJ 500 University Court Blackwood, NJ 08012 USA T 877 527 2437

Camas, WA 4275 NW Pacific Rim Blvd Camas, WA 98607 USA T 888 805 9852

#### Englewood, CO

1351 W. Stanford Ave. Englewood, CO 80110 USA T 303 762 1800 F 866 879 6192

#### Fayetteville, AR

2700 S. Armstrong Ave. Fayetteville, AR 72701 USA T 479 444 4600

#### Monterrey, Mexico

Av Avante 831 Parque Industrial Guadalupe Guadalupe N.L. CP 67190 Mexico T +5281 1344 2000

# KÄRCHER

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LOCATION CODE NAME/COMPANY* KARCHER Q	NAME/COMPANY*	AIRPORT DELIVERY  AIRPORT PICKUP  DESTINATION: APPOINTMENT REQUIRED  CHURCH OR PLACE OF WORSHIP DELIVERY
STREET ADDRESS LINE 1*	STREET ADDRESS LINE 1*  4275 NW PACIFIC RIM BLVD  STREET ADDRESS LINE 2	CHURCH OR PLACE OF WORSHIP PICKUP CONSTRUCTION/UTILITY DELIVERY CONSTRUCTION/UTILITY SITE PICKUP DESTINATION: NOTIFY BEFORE DELIVERY
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Save to address book ITEMS  Add Items	Example: 1 Pallet (48x40x48) with 12 boxes woul	ld be entered as Length=48, Width=40, Height=48, Handling Unit Quantity=1, STC=
Total Weight ( <u>lb</u> )**         Length ( <u>in</u> )**         Width ( <u>in</u> )**         Height           500         48         40         60		ckage Freight STC NMFC Code Value (\$) PALLET(S ♥ 92. ♥ 0 0 0
Description: *	Comments:	HTS Code: <u>Hazmat</u> :
REFERENCES	HAZMAT INFORMATION	GET RATES